



To: Chief School Administrators
College & University Presidents
School Principals
District Contacts
ESA Contacts

Administrative Bulletin

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NYSTRS Updates Its Email Addresses

NYSTRS' email address format has changed. Please be aware of this change when contacting us and update your spam filter accordingly.

The new "at" extension is @nystrs.org, replacing @nystrs.state.ny.us. If you are writing to a group mailbox (i.e., Employer or Webmaster), the text before the "@" sign remains the same, only the extension changes (for example: employer@nystrs.org).

If you are writing to an individual, the new format is first name.last name@nystrs.org. No hyphens, apostrophes, spaces or any other special characters should be used with names. So if writing to Pam Smith-Jones, the address would be Pamela.SmithJones@nystrs.org.

To help ensure that you receive NYSTRS email, please add these addresses to your address book and make sure your spam filter allows them to be delivered to your inbox:

- employer@nystrs.org;
- convdel@nystrs.org;
- news@nystrs.org;
- webadmin@nystrs.org; and,
- communit@nystrs.org.

The former addresses will expire Dec. 31, 2012.

Administrative Bulletins dating from 2000 to the present are available on our website at www.nystrs.org. Select the Employers tab and visit the [Administrative Bulletins](#) page.