



New York State Teachers' Retirement System

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ADMINISTRATIVE BULLETIN NO.

2005-4

SUBJECT:
*2005 Delegate
Election*

TO: Chief School Administrators
College and University Presidents
School Principals

DATE: May 2005

Delegate Election Deadline Fast Approaching

The three-month period for participating employers to elect delegates for the System's 2005 and 2006 annual meetings is nearing an end. Education Law mandates that elections be held between March 1 and June 1 in odd number years, and that the results of the election be conveyed to NYSTRS **no later than July 1**.

Each employer is responsible for providing a delegate(s) and an alternate(s) to represent its district or college for a two-year term. It is the school superintendent's or college president's responsibility to coordinate the election. Many employers assign the responsibility to the union representing its employees. The number of delegates a school district/college is entitled to is determined by the number of active NYSTRS members contractually employed there.

Delegates, who must have **active** NYSTRS memberships, have two duties: To elect a teacher member to the Retirement Board at the Annual Delegates Meeting, and, if they choose, to serve as a liaison between NYSTRS and the members in their school district.

An alternate, who also must have an **active** NYSTRS membership, may attend the Annual Meeting in the delegate's absence and have voting rights **if the System is notified prior to the meeting**. Should the delegate vacate his/her position for any reason, the alternate would be moved into the delegate position. A delegate and alternate may attend the same meeting, but only the delegate would have voting rights.

It is important to note that, as the result of a ruling by the New York State Comptroller, local school districts/colleges cannot pay Annual Meeting expenses for delegates and alternates. All costs are the responsibility of the delegate/alternate. However, in some cases, delegates are reimbursed by the union.

The next Delegates Meeting will be held **Sunday, November 13** and **Monday, November 14, 2005**, at the Saratoga Springs City Center.

For more information, call NYSTRS at **800-356-3128, Ext. 4785**.