



The following information was recently provided to NYSTRS' participating employers. As a Retirement System delegate, it is important you are aware of these issues.

## **Delegate News**

*Issue No. 2013-12*  
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### **Winter-Spring 2014 Schedule of PREP Seminars**

No matter how far along you are in your career, careful financial and retirement planning are critical. NYSTRS' **Pension & Retirement Education Program (PREP)** is designed to help members of all ages accomplish that. Members can tailor PREP to fit their needs by staying for the entire seminar (from 8:30 a.m. - 3:30 p.m.) or just those modules that help them the most: NYSTRS benefits; financial planning; Social Security; estate planning; retirement—a new beginning; filing for retirement; and, retirement income.

PREP seminars are free, and sessions are held throughout the year across the state. Our winter-spring 2014 PREP schedule is now available on the Retirement Planning > PREP page of our website at NYSTRS.org. Please forward this information to your staff as soon as possible so those wishing to attend can register before slots are filled. Instructions for making reservations, which will be accepted in the order they are received, are included on the schedule.

Please copy the schedule and post in locations frequented by your staff. A printable schedule is available in the electronic version of this Administrative Bulletin available on the Employers > Administrative Bulletins page of our website.

Thank you for your assistance in spreading the word about this important member program.



## Pension & Retirement Education Program (PREP)

No matter how far along you are in your career, careful financial and retirement planning are critical. A NYSTRS PREP seminar can help members of all ages. Tailor the program to fit your needs! Stay the full day or just attend the modules that help you most: NYSTRS benefits; financial planning; Social Security; estate planning; retirement—a new beginning; filing for retirement; and, retirement income. Seminars run 8:30 a.m. to 3:30 p.m.; registration begins at 8 a.m. There is no fee to attend and your spouse/companion is welcome to come along, but you must make a reservation in advance. (*Note: Seminars are not designed for one-on-one retirement counseling.*)

### Winter-Spring 2014 Schedule of PREP Seminars

Make reservations at [NYSTRS.org](http://NYSTRS.org) using your MyNYSTRS account (see the “My Tools” tab) or by calling (800) 348-7298, Ext. 6180, weekdays from 8:30 a.m. to 4:15 p.m.

<b>ALBANY</b> February 28 (Friday) March 19 (Wednesday) May 6 (Tuesday) NYSTRS Headquarters 10 Corporate Woods Drive Albany, NY 12211	<b>FISHKILL</b> March 8 (Saturday) Ramada 542 Route 9 Fishkill, NY 12524	<b>L.I.–PLAINVIEW</b> February 20 (Thursday) April 3 (Thursday) Residence Inn 9 Gerhard Road Plainview, NY 11803	<b>OWEGO</b> May 10 (Saturday) Owego Treadway Inn and Conference Center 1100 State Route 17C Owego, NY 13827	<b>SYRACUSE</b> March 21 (Friday) May 9 (Friday) Holiday Inn 441 Electronics Parkway Liverpool, NY 13088
<b>BUFFALO</b> February 8 (Saturday) April 11 (Friday) Buffalo Marriott Niagara 1340 Millersport Highway Amherst, NY 14221	<b>ITHACA</b> April 16 (Wednesday) Ramada 2310 North Triphammer Rd. Ithaca, NY 14850	<b>L.I.–RONKONKOMA</b> February 19 (Wednesday) May 3 (Saturday) Courtyard by Marriott 5000 Express Drive South Ronkonkoma, NY 11779	<b>ROCHESTER</b> February 7 (Friday) Radisson Hotel Airport 175 Jefferson Road Rochester, NY 14623	<b>UTICA</b> April 15 (Tuesday) Radisson Hotel 200 Genesee Street Utica, NY 13502
<b>BUFFALO</b> May 8 (Thursday) Millennium Airport Hotel 2040 Walden Avenue Cheektowaga, NY 14225	<b>L.I.–MELVILLE</b> March 15 (Saturday) May 2 (Friday) Melville Marriott 1350 Old Walt Whitman Road Melville, NY 11747	<b>MOUNT KISCO</b> February 21 (Friday) April 4 (Friday) Holiday Inn 1 Holiday Inn Drive Mount Kisco, NY 10549	<b>ROCHESTER</b> March 22 (Saturday) April 10 (Thursday) Rochester Marriott Airport Hotel 1890 Ridge Road West Rochester, NY 14615	<b>Start Your            PREP            Today!</b>

**RESERVATIONS:** When calling, you must provide your EmplID or Social Security number, address, and home phone number (and the same information for your spouse/companion if (s)he is a member and will attend too). Please bring your latest *Benefit Profile* with you to the seminar. *If you make a reservation but cannot attend, please call the number above to cancel, so we can offer this reservation to another member.*